

# APPENDICES

## Appendix 1 Certificate of The Research College



**YAYASAN BADAN WAKAF SULTAN AGUNG**  
**UNIVERSITAS ISLAM SULTAN AGUNG (UNISSULA)**  
 Jl. Raya Kaligawe Km. 4 Semarang 50112 Telp. (024) 6583584 (0.5a) Fax. (024) 6582455  
 email: informasi@unissula.ac.id web: www.unissula.ac.id

FAKULTAS BAHASA DAN ILMU KOMUNIKASI

Bismillah Membangun Generasi Khaira Ummah

Nomor: /D.1/FBIK/X/2020 19 Shafir 1442 H  
 Lamp. : Proposal Skripsi 7 Oktober 2020 M  
 Hal : Permohonan Izin Melaksanakan Penelitian

Kepada  
 Yth. Bapak/Ibu Kepala Sekolah SMA N 3 Tegal  
 Jl. Sumbodro

*Assalamu 'alaikum, wr. wb.*

Dengan ini kami menyampaikan bahwa dalam rangka penulisan skripsi/ tugas akhir program studi strata 1 di lingkungan Fakultas Bahasa dan Ilmu Komunikasi Universitas Islam Sultan Agung (UNISSULA) Semarang Jawa Tengah, mahasiswa kami

Nama : Melati Inayah Alfatihah  
 NIM : 31801600618  
 Program Studi : Pendidikan Bahasa Inggris  
 Dosen Pembimbing : Huiy Intan Sari, M.Pd.

Bermaksud melaksanakan penelitian dengan judul *"The Effectiveness of Think-Pair-Share Strategy in Minimizing Student's Silence Work in Speaking Performance"*.

Untuk itu dengan segala hormat dan kerendahan hati kami bermaksud memohon kepada Bapak/Ibu berkenan mengizinkan mahasiswa tersebut melakukan kegiatan penelitian di lembaga yang Bapak/Ibu pimpin. Data yang dikumpulkan dalam kegiatan ini akan dijaga kerahasiaannya dan hanya akan dipergunakan untuk keperluan penulisan skripsi sebagaimana diuraikan dalam proposal terlampir.

Demikian permohonan kami untuk dapat dipelajari dan diperkenankan. Atas perhatian dan perkenannya, kami mengucapkan terima kasih.


*Wassalamu 'alaikum, wr. wb.*



H. Hamidah, S.S., M.Pd.  
 Dekan.

Tembusan :  
 1. Yang bersangkutan  
 2. Arsip

## Appendix 2 Certificate of The Research from the School



**PEMERINTAH PROVINSI JAWA TENGAH  
DINAS PENDIDIKAN DAN KEBUDAYAAN  
SEKOLAH MENENGAH ATAS NEGERI 3 TEGAL**

Jalan Sumbodro No. 81 Tegal – 52125  
Telepon (0283) 351093 dan Faksimile (0283) 341747  
e-mail: sman3kotategal@gmail.com website: www.sman3kotategal.sch.id

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**SURAT KETERANGAN**  
**NO. 420/ 038 /2020**


Yang bertanda tangan di bawah ini Kepala SMA Negeri 3 Tegal menerangkan :

Nama	: Melati Inayah.A
NPM	: 318016006681
Program Studi	: Pendidikan Bahasa Inggris
Perguruan Tinggi	: UNISSULA SEMARANG

Yang bersangkutan sedang melakukan Penelitian di SMA Negeri 3 Tegal dalam rangka pengumpulan data sehubungan dengan penyusunan skripsi dengan judul : **“THE EFFECTIVENESS OF THINK-PAIR-SHARE STRATEGY IN MINIMIZING STUDENT’S SILENCE WORK IN SPEAKING PERFORMANCE.”**

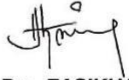
Demikian surat keterangan ini kami buat untuk dapat dipergunakan seperlunya.

Mengetahui,  
Kepala Sekolah



**Drs. Budhi Hilali, M.M**  
NIP. 19630520 198903 1 013

Tegal, 22 Desember 2020  
Pembimbing



**Dra. FASIKHA**  
NIP. 19631008 32007 01 204

### Appendix 3 Rubric Validation

#### VALIDATION SHEET

To the evaluator. Please checklist (√) Yes/No, for your ratings.

No.	Criteria	Yes	No
1.	The instruction of the test is clear and easy to be understood.	√	
2.	There is time allotment in the test.	√	
3.	There is scoring rubric information in the test.	√	
4.	The coverage of instruction represents the aspects of speaking skill.	√	

Conclusion: This speaking rubric states that the instrument is *valid/invalid*\*

Semarang, October 4th 2020

Evaluator,



(Huzi Intan Sari, M.Pd)

## Appendix 4 Rubric Validation from Teacher

## VALIDATION SHEET

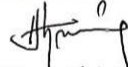
To the evaluator. Please checklist (√) Yes/No, for your ratings.

No.	Criteria	Yes	No
1.	The instruction of the test is clear and easy to be understood.	✓	
2.	There is time allotment in the test.	✓	
3.	There is scoring rubric information in the test.	✓	
4.	The coverage of instruction represents the aspects of speaking skill.	✓	

Conclusion: This speaking rubric states that the instrument is *valid/invalid*\*

Semarang, Desember 2020

Evaluator, Dra. Fasikha

  
NIP. 19631008 2007012004.

## Appendix 5 Instrument

### A. 1st meeting

#### Situation

A person's character is often influenced by other people around him or her. Who has the greatest influence on a person's character?

- 1). You think that parents have the greatest influence on a person's character.
- 2). You think that teacher have the greatest influence on a person's character.
- 3). You think that friends have the greatest influence on a person's character.
- 4). You think that famous personalities have the greatest influence on a person's character.

### B. Second Meeting

#### Situation

Sometimes teenagers are also overcome with tiredness. What are some probable causes for feeling tired?

- 1). A hectic lifestyle.
- 2). Their environment.
- 3). Poor time management.
- 4). Unhealthy habits.

### C. Third Meeting

You are somebody who was not born in a rich family. You have a desire to go university but you are confronted with a situation that might hamper to reach your dream. The situations are

- 1). Desire to study.
- 2). Do not have enough money to go University.
- 3). You have to take care your mother since she diagnosed with a serious disease.

If you were in that condition, what will you do to reach your dream ?

### D. Fourth Meeting

#### Situation

Electronic media such as the mobile phone, computer, even electronic games has an impact on young people nowadays. What aspects of their lives are affected?

- 1). Electronic media can affect the study habits of youths.
- 2). Daily habits.
- 3). Social relationships.
- 4). World view.

#### Post-test

Reducing is one of the 3R strategies. Please discuss it. Which strategy is the best?

- A. Reduce paper usage
- B. Reduce plastics usage
- C. Reduce electricity usage
- D. Reduce petroleum usage

### SPEAKING

**Instructions :**

- This test consists of only one task.
- The students are given 3 minutes to prepare your response and you have 3 minutes more to present your opinions (total 6 minutes for each topic).
- The students will be given a situation with different opinions and they are expected to give opinions and reasons related to the topic. They are asked to make a discussion in pair group of situation presented by recording their opinion.

**TO PRE TEST**

Sometimes we tend to form an opinion of people based on certain criteria. What are some of these criteria?

- a. It could be the person's appearance.
- b. It could be the person's way of talking.
- c. It could be the person's social background.
- d. It could be the person's educational background.

**TO POST TEST**

Good students display certain characteristics. What are some of these characteristics?

- A: A good student comes well-prepared for class.
- B: A good student participates actively in the classroom.
- C: A good student volunteers to help others.
- D: A good student obeys rules and regulations.

**Pre-test:**

Which of the following is the greatest advantage of being able to speak more than two languages?

- 1). It is advantage at work.
- 2). It is advantage when travelling.
- 3). It is advantage in community.
- 4). It is advantage when purchasing items.

## Appendix 6 Sample of Student's Script

### Kayla Nandini (PRE TEST)

Which of the following is the greatest advantage of being able to speak more than two languages?

In my opinion the advantage of being able to speak more than two languages is when you are traveling. It because become much easier if you *hmm (filled pause 5s)* can speak the language of that country and also ... *(6s Silent pauses)* the important thing when you come to a country is when you can communicate with the locals. I think **that... that (repetition)** the fluency is not required because we always think that the people who we talk to will not understand what we say. It is why we always afraid of learning new language because of that reason, fluency.

Next is *umm (filled pauses 6s)* when we come to a country, we will also meet new people there then ... *(silent pauses 5s)* we have to try to speak their language when we can speak other language it becomes much easier to ask something to the people. I think it will be great opportunity to learning about the culture of the country when we can speak other language, **it also...it also (repetition)** will help us in increasing social development as you are able to communicate with more people when you are travelling. That's from me thank you. Wassalamualaikum wr rb

### Kayla Nandini (15)

#### POST TEST

One of the 3R strategies is to reduce. Reducing means to make something smaller or use less, resulting in a smaller amount of waste. **I strongly believe** that reducing paper usage is the best way to reduce wastage. First, reducing paper usage gives us environmental benefits. My main reason for this is because we can save a lot of trees from being cut down. Trees provide oxygen to both humans and animals. Therefore ... *(silent pauses 3s)* to have more or sufficient oxygen, the number of humans and animals should never overpopulate the amount of plants and trees. **Moreover**, trees are habitats to certain species of animals. **Unknowingly**, we are destroying their habitats and **thus** ... *(silent pauses 3s)* will lead to the extinction of some endangered species of both flora and fauna. I reckon that reducing the usage of paper is very important to save the environment. We can use email instead of paper mail which is easier in many ways, we can charge our bills to paperless bill and pay them online or by phone. The companies can do this easily since email is much cheaper than postage. Thus, reducing paper usage is saving a lot of our time.

In a nuts hell, reducing the use of paper will definitely give us a better life in the future as we are able to save more trees, costs and time, save a huge amount of money additionally, we are able to save our cost if the usage of paper is reduced. This is because when we use less paper, we will also reduce the cost for storage, toner, printing, packaging, and so on. Finally, the reduction of usage of paper will definitely make our lives more efficient. Thank you for listening, wassalamualaikum



### Appendix 7 Sample of Student's Script

**Student's name:** Adib Adzkia (01)

XI MIPA 4

Which of the following is the greatest advantage of being able to speak more than two languages?

- In my opinion, the advantage we can use two or more language ... *(Silent pauses 5s)* at work ...

*(hesitant pauses 4s)* we can use the language while working which is **very beneficial** because if

there are other workers who use different language **than us than** *(repetition)* we can understand

what he is saying. Number two the advantage we can use two or more language at the vacation, In

my opinion is being able to use two language while on vacation is **very beneficial** *(repetition*

**word)** because we talk to foreigners who use different language than us ...*(Silent Pauses 8s)* and

we can understand he is *to saying (misuse of word)*. Number three the the advantage we can use


two or more language in community **is** my opinion **is** *(repetition word)* we can use a language

when we are in a community which is beneficial because if there are member who speak a language

than ours we can understand because the community from otherrrr ... *(silent pauses 7s)* country.

We can understand what is saying. Number four the advantage we can use two or more language

in buying item, in my opinion is it will be very profitable because we can choose item we want,

judging from the ingredient of item we want to buy, the name of ... *(no clear pronunciation)*.  (Ctrl) ▾

## Appendix 8 Sample of Student's Script

### ADIB AZKIA 01

#### Post Test

Reducing is one of the 3R strategies that is introduced throughout the society. **In my point of view**, reducing plastics usage is a very good way to minimize the amount of waste that we produce. At the forefront of this issue is the fact that overuse of plastics will cause pollution because... **(silent pauses 3s)** plastics need take hundreds or even thousands of years to breakdown. Those plastic wastes take up precious space in landfills. **As a result**, they pollute the environment such as oceans, groundwater and soil when the chemical compounds in the plastics leach through the soil. We may not be able to eliminate them all, but we can reduce the usage of plastics by replacing plastic bags with paper bags or reusable shopping bags. Hence, we will be able to save the environment. A second crucial point to ponder is **that ..(silent pauses 3s)** the making of plastic itself has already used a lot of energy and earth's resources. As an illustration, we take plastic bottles for example from producing the bottle, to filling it with water ... **(silent pauses 4s)** to transporting it to stores and then to our home. It obviously requires a lot of energy compared to producing tap water. To reduce plastics usage, one of the things we can do is that we should boil our own drinking water instead of buying bottles of drinking water. Last but not least, we should use fewer plastic products due to the health hazard. My main reason for this is because plastic is a complex mixture of chemical compounds. Some hazardous chemicals might leach from the plastic food containers when heated or exposed to UV light. This explains why we should not drink water from a plastic bottle left in a car, where it is exposed under the sun to avoid the effect. These reasons support the idea of reducing the use of plastics. We can change and save our future even with the smallest action.

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### Appendix 9 Sample of Student's Script

#### AULIA DWI LISTYOWATI (05)

Which of the following is the greatest advantage of being able to speak more than two languages?

For me the greatest advantage of being able to speak more than two languages is that you can communicate and understand others who has different accents. But in that case *mmm (Ss)* being bilingual is good for you at work. Being able to speak more than one language in the workplace provides the benefit of allowing you to communicate with more people. That's a big reason employers choose to hire people who have skills in any other languages and your language skills *also ... also (repetition)* give you and your employer a number of other benefits. First, more money in pocket. The biggest benefit is you are able to get paid more. I don't know how much money you will get but ... *(silent 7s)* I think... *I think (Repetition)* that the manager or the boss will pay you more for the bilingual. Second is good understanding. If you are in a job that ask you to communicate with people from different cultures or do business with clients from other countries, being bilingual can also a plus point. Not only will you be able to communicate with more people around the world, but... *(silent pauses 7s)* you will also have more cultural understanding. Because cultural differences *and... and (repetition)* how the differences might affect the way a person does business or acts in a certain situation. Knowing how to act in a certain situation is going to help the business. Thank you for listening, wassa am wr wb

**Appendix 10 Sample of Student's Script****AULIA DWI LISTYOWATI (05)****POST TEST**

Reducing is one the 3R strategies. From my perspective, I think that we should reduce petroleum usage. we need to remember that petroleum is a non-renewable resource. It because petroleum is indeed a very limited resource that is extracted from the deep sea, and sooner or later, it will all disappear. There are a lot of products made from petroleum. One of the things that we can do to reduce the use of petroleum is to discontinue the usage of plastics, soaps as well as perfume and scented products. To elaborate, almost all of these chemicals are derived from petrochemicals. My next point is that traffic jams can be reduced. My reason for this is because petroleum and transportation are strongly related to each other. We should change our vehicle usage patterns. Take for instance, *we should ... we should (repetition) use* our own car a lot less and start walking, biking and using public transportations more. Therefore, we will face less traffic jam if we use less petroleum in terms of transportation. My last point is that... **(silent pauses 4s)** reducing petroleum usage can also pollute the environment less. To produce energy from petroleum, it must undergo the process of burning. The burning of fuel will result of unhealthy and toxic fumes. Cars which require fuel and gasoline are replaced with car batteries, solar power energy and even hybrid electric generated power. Hence, pollution can be controlled if petroleum usage is significantly decreased.

## Appendix 11 TO Pre Test Result

No	Students' Code	Aspects				Score			
		V	P	F	C	Teacher	Total	Writer	Total
1.	E-1	2	2	2	3	9	45	10	50
2.	E-2	2	2	3	3	10	50	10	50
3.	E-3	3	2	2	3	10	50	11	55
4.	E-4	3	4	4	3	14	70	13	65
5.	E-5	3	2	2	3	10	50	10	50
6.	E-6	3	2	3	3	11	55	11	55
7.	E-7	3	4	4	4	15	75	14	70
8.	E-8	3	2	2	2	9	45	10	50
9.	E-9	3	2	3	3	11	55	11	55
10.	E-10	3	2	2	3	10	50	10	50
11.	E-11	3	2	3	3	11	55	11	55
12.	E-12	4	3	3	3	13	65	13	65
13.	E-13	2	2	2	3	9	45	10	50
14.	E-14	3	4	3	3	13	65	12	60
15.	E-15	3	3	3	3	12	60	12	60
16.	E-16	3	4	4	4	15	75	15	75
17.	E-17	2	2	2	3	9	45	9	45
18.	E-18	3	3	3	2	11	45	10	50
19.	E-19	2	2	2	3	9	45	9	45
20.	E-20	2	2	2	3	9	45	9	45
21.	E-21	3	4	3	3	13	65	12	60
22.	E-22	3	2	2	2	9	45	9	45
23.	E-23	4	4	4	3	15	75	15	75
24.	E-24	2	2	2	3	9	45	9	45
25.	E-25	3	4	3	3	13	65	13	65
26.	E-26	3	2	2	2	9	45	9	45
27.	E-27	2	2	2	3	9	45	10	50
28.	E-28	3	2	2	3	10	50	10	50
29.	E-29	3	3	2	3	11	55	11	55
30.	E-30	2	2	2	3	9	45	9	45

## Appendix 12 TO Post Test Result

No	Students' Code	Aspects				Score			
		V	P	F	C	Teacher	Total	Writer	Total
1.	E-1	5	4	3	4	16	80	15	75
2.	E-2	4	3	3	3	13	65	13	65
3.	E-3	4	4	4	4	16	80	16	80
4.	E-4	4	4	3	4	15	75	14	70
5.	E-5	3	3	3	3	12	60	12	60
6.	E-6	5	4	3	4	16	80	15	75
7.	E-7	3	3	3	4	13	65	12	60
8.	E-8	3	3	3	3	12	60	12	60
9.	E-9	3	3	3	3	12	60	11	55
10.	E-10	4	4	4	4	16	80	15	75
11.	E-11	3	2	2	3	10	50	10	50
12.	E-12	4	4	5	4	17	85	16	80
13.	E-13	3	3	3	4	13	65	13	65
14.	E-14	4	3	4	4	14	70	13	65
15.	E-15	3	4	3	4	14	70	13	65
16.	E-16	4	3	3	3	13	65	12	60
17.	E-17	5	3	4	4	16	80	15	75
18.	E-18	4	4	4	4	16	80	15	75
19.	E-19	5	4	3	4	16	80	15	75
20.	E-20	5	3	4	4	16	80	15	75
21.	E-21	4	3	3	3	13	65	13	65
22.	E-22	4	3	3	4	14	70	14	70
23.	E-23	3	3	3	4	13	65	12	60
24.	E-24	4	3	3	3	13	65	13	65
25.	E-25	4	4	3	4	15	75	14	70
26.	E-26	3	4	3	4	14	70	14	70
27.	E-27	4	3	4	3	14	70	14	70
28.	E-28	3	3	3	4	13	65	12	60
29.	E-29	4	4	3	4	15	75	14	70
30.	E-30	4	4	3	3	14	70	13	65

Appendix 13 Pre Test Result

No	Students' Code	Aspects				Score			
		V	P	F	C	Teacher	Total	Writer	Total
1.	E-1	3	2	2	3	10	50	10	50
2.	E-2	3	2	3	3	11	55	12	60
3.	E-3	3	2	3	2	10	50	10	50
4.	E-4	3	3	4	3	13	65	14	70
5.	E-5	3	2	2	3	10	50	11	55
6.	E-6	3	4	4	4	15	75	15	75
7.	E-7	3	2	3	2	10	50	10	50
8.	E-8	3	2	2	3	10	50	10	50
9.	E-9	3	2	2	3	10	50	10	50
10.	E-10	2	2	2	3	10	50	9	45
11.	E-11	3	3	2	2	10	50	10	50
12.	E-12	2	2	2	3	9	45	9	45
13.	E-13	3	3	3	3	12	60	13	65
14.	E-14	2	2	2	3	9	45	9	45
15.	E-15	2	3	3	2	10	50	10	50
16.	E-16	2	2	2	3	9	45	9	45
17.	E-17	3	2	2	2	9	45	9	45
18.	E-18	3	3	4	4	14	70	14	70
19.	E-19	3	4	4	4	15	75	15	75
20.	E-20	3	4	4	3	14	70	13	65
21.	E-21	3	2	2	2	9	45	10	50
22.	E-22	2	2	2	3	9	45	9	45
23.	E-23	3	3	4	3	13	65	14	70
24.	E-24	2	2	2	3	9	45	10	50
25.	E-25	3	4	4	4	15	75	13	65
26.	E-26	4	3	4	4	15	75	14	70
27.	E-27	3	4	4	4	15	75	14	70
28.	E-28	3	3	3	3	12	60	11	55
29.	E-29	3	3	2	3	11	55	12	60
30.	E-30	3	3	2	3	11	55	12	60



## Appendix 14 Post Test Result

No	Students' Code	Aspects				Score			
		V	P	F	C	Teacher	Total	Writer	Total
1.	E-1	4	4	3	4	15	75	15	75
2.	E-2	4	3	3	3	13	65	12	60
3.	E-3	3	4	3	3	13	65	13	65
4.	E-4	4	4	3	4	15	75	14	70
5.	E-5	3	3	3	4	13	65	12	60
6.	E-6	5	4	4	3	16	80	16	80
7.	E-7	4	3	3	3	13	65	13	65
8.	E-8	3	3	3	3	12	60	13	65
9.	E-9	3	3	3	3	12	60	13	65
10.	E-10	4	3	4	3	14	70	15	75
11.	E-11	3	2	2	3	10	50	11	55
12.	E-12	3	3	2	3	11	55	12	60
13.	E-13	3	3	3	4	13	65	13	65
14.	E-14	4	3	3	4	14	70	13	65
15.	E-15	3	3	3	4	13	65	13	65
16.	E-16	4	3	3	3	13	65	13	65
17.	E-17	3	2	2	3	10	50	11	55
18.	E-18	5	3	3	3	14	70	14	70
19.	E-19	5	3	3	4	15	75	15	75
20.	E-20	5	4	3	3	15	75	14	70
21.	E-21	4	3	3	3	13	65	14	70
22.	E-22	4	3	3	4	14	70	14	70
23.	E-23	3	3	3	4	13	65	14	70
24.	E-24	4	3	3	3	13	65	12	60
25.	E-25	4	4	3	4	15	75	16	80
26.	E-26	5	4	4	4	17	85	17	85
27.	E-27	5	4	4	4	17	85	17	85
28.	E-28	4	3	3	4	14	70	15	75
29.	E-29	4	4	3	4	15	75	15	75
30.	E-30	4	4	3	3	14	70	13	65



Appendix 15 Class Documentations

